# ITD Alliance
Global Alliance for
Inter- and Transdisciplinarity

# 4th General Assembly of the ITD Alliance

## 17/18 October 2024 Meetings

## online

itd-alliance.org

# 1. Welcome and introductions (via chat)

Gabriele Bammer, President, ITD Alliance

Please introduce yourself using the chat function
- Name
- Affiliation
- How long you have been a member of the ITD Alliance
- What you most value about the ITD Alliance

How the meeting will be run
- Brief discussion starters based on the circulated papers
- Invite comments and questions (feel free to speak or via chat)
- The aim is for you to be well-informed when you vote (voting is now open and closes October 28), which is the main source of feedback

# Agenda

**Four components**

**1. Review of activities**
- President
- Executive Secretaries
- Leadership Board
- Financial Report
- Working Groups (not for voting)
- ITD24 Conference (not for voting)

**2. Proposed change to bylaws**
- To increase regional diversity on Leadership Board

**3. Election of Half of the Leadership Board**
- Introducing the nominees

**4. Outline of the online voting process**

Questions and discussion on all items

# Review of activities:

# President, Executive Secretaries, Leadership Board

Key issues:
- Importance of volunteers
- Making the administrative support (paid Executive Secretary) more professional
- Building alliances eg Earth-Humanity Coalition, TD Training Collaboratory, NITRO-Oceania, conference
- Working towards the mission of being truly global

# Review of activities: Financial Report

Key issues:
- The new reporting and forecasting system is working well
- The ITD Alliance is living within its means

BUT
- One day per week (20%) is not enough for all the duties required of the secretariat
- Many duties still being done voluntarily by others
- Aim to increase funding to allow 40% paid work (ie 2 days per week)

Presentation of overview of financial statement for September 2023 - August 2024 (FY24)

Presentation of overview of financial forecast for September 2024 – August 2025 (FY25)

# Financial Report: FY24 Financial Statement

| | FY24 STATEMENT |
|---|---:|
| **BEGINNING CASH BALANCE** | **10.193,09** |
| | |
| Individual Memberships | 9.880,86 |
| Institutional Memberships | 22.100,00 |
| **TOTAL INCOME** | **31.980,86** |
| | |
| Secretariat Personnel | -35.192,22 |
| Operating Expenses | -1.419,39 |
| **TOTAL EXPENSES** | **-36.611,61** |
| | |
| **NET INCOME MINUS EXPENSES** | **-4.630,75** |
| | |
| **ENDING CASH BALANCE** | **5.562,34** |
| | |
| Encumbrance/Payable at FY Close | -4.166,50 |
| **FINANCIAL POSITION ADJUSTED** | **1.395,84** |

# Financial Report: FY25 Budget Forecast

| | FY25 BUDGET | FY24 STATEMENT |
|---|---|---|
| **BEGINNING CASH BALANCE** | 5.562,34 | 10.193,09 |
| Individual Memberships | 10.680,00 | 9.880,86 |
| Institutional Memberships | 23.100,00 | 22.100,00 |
| **TOTAL INCOME** | **33.780,00** | 31.980,86 |
| Secretariat Personnel | -34.166,50 | -35.192,22 |
| Operating Expenses | -1.403,16 | -1.419,39 |
| **TOTAL EXPENSES** | **-35.569,66** | -36.611,61 |
| **NET INCOME MINUS EXPENSES** | **-1.789,66** | -4.630,75 |
| **ENDING CASH BALANCE** | **3.772,68** | 5.562,34 |
| Encumbrance/Payable at FY Close | 0,00 | -4.166,50 |
| **FINANCIAL POSITION ADJUSTED** | **3.772,68** | 1.395,84 |

# Financial Report: How you can help

1. Renew your membership when it becomes due.

2. If you can afford it, <u>make a donation</u>. (see Membership page)

3. Recruit other members.

Now open for discussion

# Overview of Motions 1-4

**Motions:**

1. That the General Assembly accepts the report of the President.

2. That the General Assembly accepts the financial report.

3. That the General Assembly accepts the reports of the Interim Executive Secretary and the Former Executive Secretary.

4. That the General Assembly accepts the report of Leadership Board activities and the member reports.



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# Review of activities: Working Group Reports

**Toolkits&Methods**

**Early Career Researchers**

**Integration Experts and Expertise**

# WG Integration Experts and Expertise

## Main issues

- Theory of Change of institutionalizing Integration Experts and Expertise

- Integration experts' creative and supportive contributions to inter- and transdisciplinary research

- Teaching and Learning formats on Integration

## Next steps

Join us at ITD 2024: [Network event ITD working group on integration experts and expertise](#)

# Toolkits & Methods Working Group: Key Issues in 2024-25

What makes for good toolkits and rigorous methods?

Expanding our toolkit inventory & its impact

What are easy ways to help members connect with each other in a group that relies on volunteer labor?

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# Early Career Researchers Working Group

Leadership: BinBin J. Pearce, Erika Angarita, Hammond Sarpong

## Past (ongoing) activities:

- Virtual coffees for peer mentoring, mentoring and community building
- The Handbook is completed is ongoing

## Key Issues:

- Leadership continuity by ECRs themselves
- How to deal with diverse needs of ECRs at various career stages

## Possibilities for collaboration with other WGs:

- Creation of a ITD Graduate / Post-Graduate Program to create an academic community for young scholars
- A compilation of "classics", "introductions", "research clusters", and "journals" for integration into existing PhD education → opportunity to draw in related research fields
- Regular workshops (3x per year?) about topics relevant to ECRs and to build community
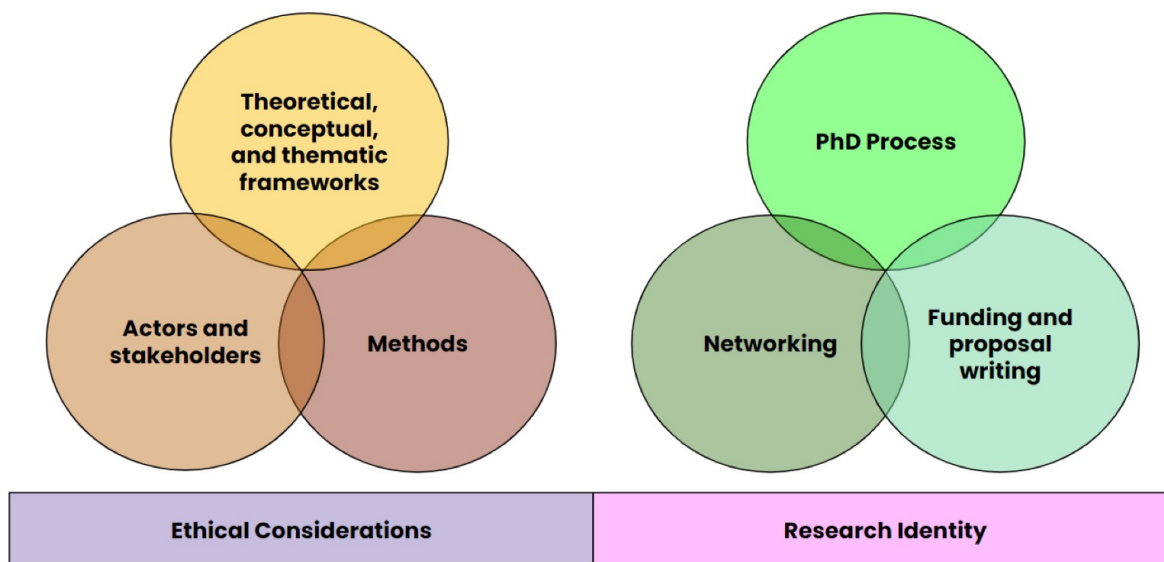
# Review of activities: Working Group Reports

**Working Group on Toolkits and Methods Key Issues:**

1. What makes a good toolkit & rigorous methods?

2. Expanding our toolkit inventory & its impact

3. What are easy ways to help members connect with each other in a group that relies on volunteer labour?

**Working Group on Integration Experts and Expertise**

1. Theory of Change of institutionalizing Integration Experts and Expertise

2. Integration experts' creative and supportive contributions to inter- and transdisciplinary research

3. Teaching and Learning formats on Integration

**Working Group on Early Career Researchers**

1. Leadership continuity by ECRs themselves

2. How to deal with diverse needs of ECRs at various career stages (eg training program, reference compilations, 3x a year workshops)

# Review of activities: ITD24 Conference Report

International Transdisciplinarity Conference 2024 "*Inter- and Transdisciplinarity Beyond Buzzwords - Educational Pathways for Sustainable Research Collaborations*" Utrecht, November 4-8, 2024

Key issues:
- Unknown demand
- Overwhelming response; tough selection decisions
- Not much appetite for online

- Next conference?

# Proposed change to bylaws:
# to increase regional diversity on Leadership Board... 1

The ITD Alliance Leadership Board currently has 11 members, comprising:

· 4 members from Europe (1 due for re-election at 2024 general assembly)

· 2 members from Oceania (1 due for re-election at 2024 general assembly)

· 2 members from Latin America

· 1 member from North America

· 1 member from sub-Saharan Africa

· 1 member from Asia (due for re-election at 2024 general assembly)

Bylaws: Total positions available on Leadership Board = 15

Leadership Board proposes that the 4 additional available positions are reserved for members from Asia, sub-Saharan Africa, and the Middle East and North Africa

# Proposed change to bylaws:
# to increase regional diversity on Leadership Board... 2

Bylaws: 2/3 of Leadership Board members should represent institutions

Thus in a 15 member Leadership Board, 10 should represent institutions

Currently:

- 8 representatives of institutional members and

- 3 individual members


The proposal to increase regional diversity on the Leadership Board by adding 4 new members from designated regions would result in:

- 8 representatives of institutional members and

- 7 individual members

Thus in a 15 member Leadership Board, only 8 would represent institutions


Requires a suspension of the bylaws

# Overview of Motions 5 & 6

**Motions:**

5. That the General Assembly accepts the proposal to reserve four currently unfilled positions for members from Asia, sub-Saharan Africa, and the Middle East and North Africa.

6. If motion 5 is supported, that the General Assembly accepts the proposal that the ITD Alliance bylaw requiring at least two-thirds of Leadership Board members to be representatives of institutional members is suspended until the 2025 General Assembly.

5. That the General Assembly accepts the proposal to reserve four currently unfilled positions for members from Asia, sub-Saharan Africa, and the Middle East and North Africa. •

Select One

Comments (optional)

6. If motion 5 is supported, that the General Assembly accepts the proposal that the ITD Alliance bylaw requiring at least two-thirds of Leadership Board members to be representatives of institutional members is suspended until the 2025 General Assembly. •

Select One

Comments (optional)

# Candidates for election to Leadership Board: Representing an Institutional Member (* Standing for re-election)



Christian Wagner-Ahlfs
Europe

Maria Helena Guimarães*
Europe

Jason Prior*
Oceania

Ria Lambino*
Asia

# Candidates for election to Leadership Board: Individual Members from Asia, sub-Saharan Africa, or the Middle East and North Africa

Diaa Ahmedien
Middle East and
North Africa

Rashad Hegazy
Middle East and
North Africa

Seema Purushothaman
Asia

Umar Ibrahim
Sub-Saharan
Africa

# Candidates for election to Leadership Board: Individual Members from other regions



Gaetano Lotrecchiano
North America



Payal Maharaj
Oceania

# Overview of Voting for Candidates

## Leadership Board Candidates

**7.1 Christian Wagner-Ahlfs (Europe, representing an institution, new)** •

> Select One ⌄

**7.2 Maria Helena Guimarães (Europe, representing an institution, standing for re-election)** •

> Select One ⌄

**7.3 Jason Prior (Oceania, representing an institution, standing for re-election)** •

> Select One ⌄

**7.4 Ria Lambino (Asia, representing an institution, standing for re-election)** •

> Select One ⌄

**7.5 Diaa Ahmedien (Middle East & North Africa, individual member, new)** •

> Select One ⌄

**7.6 Rashad Hegazy (Middle East & North Africa, individual member, new)** •

> Select One ⌄

**7.7 Seema Purushothaman (Asia, individual member, new)** •

> Select One ⌄

**7.8 Umar Ibrahim (sub-Saharan Africa, individual member, new)** •

> Select One ⌄

**7.9 Gaetano Lotrecchiano (North America, individual member, new)** •

> Select One ⌄

**7.10 Payal Maharaj (Oceania, individual member, new)** •

> Select One ⌄

**Any other comments (optional)**

>

# Voting Process

**WHERE to vote:** Voting is through a voting form on the ITD Alliance website at: https://itd-alliance.org/general-assembly-2024-voting/

**WHEN to vote:** The voting form is now available and will be open until 28 October (until midnight of last time zone).

**WHO can vote:** Members whose individual or institutional membership fees were current on 15 October 2024 and members who have received a few waiver.

**HOW to vote:** Members must enter their name and email address in the voting form to ensure only eligible members vote and vote only once.

In order to submit their votes, members must select one option (Support, Do Not Support, Abstain) for each of the motions and each of the Leadership Board candidates.

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**2024 General Assembly Voting Form**

Fields marked with an * are required

**Motions**

1. That the General Assembly accepts the report of the President. *

✓ Select One
Support
Do Not Support
Abstain

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**Voter Information**

First and Last Name of Voting Member *

Email of Voting Member *

Submit

Please correct errors before submitting this form.

# Recap: Overview of Motions 1-4

**Motions:**

1. That the General Assembly accepts the report of the President.

2. That the General Assembly accepts the financial report.

3. That the General Assembly accepts the reports of the Interim Executive Secretary and the Former Executive Secretary.

4. That the General Assembly accepts the report of Leadership Board activities and the member reports.

**Motions**

1. That the General Assembly accepts the report of the President. •

Select One ▾

Comments (optional)

2. That the General Assembly accepts financial report. •

Select One ▾

Comments (optional)

3. That the General Assembly accepts the reports of the Interim Executive Secretary and the Former Executive Secretary. •

Select One ▾

Comments (optional)

4. That the General Assembly accepts the report of Leadership Board activities and the member reports. •

Select One ▾

Comments (optional)

# Recap: Overview of Motions 5 & 6

**Motions:**

5. That the General Assembly accepts the proposal to reserve four currently unfilled positions for members from Asia, sub-Saharan Africa, and the Middle East and North Africa.

6. If motion 5 is supported, that the General Assembly accepts the proposal that the ITD Alliance bylaw requiring at least two-thirds of Leadership Board members to be representatives of institutional members is suspended until the 2025 General Assembly.

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5. That the General Assembly accepts the proposal to reserve four currently unfilled positions for members from Asia, sub-Saharan Africa, and the Middle East and North Africa. •

Select One ▾

Comments (optional)

6. If motion 5 is supported, that the General Assembly accepts the proposal that the ITD Alliance bylaw requiring at least two-thirds of Leadership Board members to be representatives of institutional members is suspended until the 2025 General Assembly. •

Select One ▾

Comments (optional)

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# Recap: Overview of Voting for Candidates

**Leadership Board Candidates**

7.1 Christian Wagner-Ahlfs (Europe, representing an institution, new) •

Select One ⌄

7.2 Maria Helena Guimarães (Europe, representing an institution, standing for re-election) •

Select One ⌄

7.3 Jason Prior (Oceania, representing an institution, standing for re-election) •

Select One ⌄

7.4 Ria Lambino (Asia, representing an institution, standing for re-election) •

Select One ⌄

7.5 Diaa Ahmedien (Middle East & North Africa, individual member, new) •

Select One ⌄

7.6 Rashad Hegazy (Middle East & North Africa, individual member, new) •

Select One ⌄

7.7 Seema Purushothaman (Asia, individual member, new) •

Select One ⌄

7.8 Umar Ibrahim (sub-Saharan Africa, individual member, new) •

Select One ⌄

7.9 Gaetano Lotrecchiano (North America, individual member, new) •

Select One ⌄

7.10 Payal Maharaj (Oceania, individual member, new) •

Select One ⌄

Any other comments (optional)

# THANK YOU!

# DO NOT FORGET TO VOTE!

# Membership

| Member Type *Status* | Total | Asia | Europe | Global | Latin America & Caribbean | Middle East & North Africa | North America | Oceania | Sub-Saharan Africa |
|---|---|---|---|---|---|---|---|---|---|
| **Institutional Members, 30 September 2024** | | | | | | | | | |
| *Paid or reciprocal relationship* | *28* | *1* | *16* | *2* | *3* | *0* | *1* | *5* | *0* |
| *New Pending* | *1* | *0* | *1* | *0* | *0* | *0* | *0* | *0* | *0* |
| *Renewal Pending* | *4* | *0* | *3* | *1* | *0* | *0* | *0* | *0* | *0* |
| **TOTAL INSTITUTIONS** | **33** | **1** | **20** | **3** | **3** | **0** | **1** | **5** | **0** |
| **Individual Members, 30 September 2024** | | | | | | | | | |
| **Individual** | **155** | **7** | **93** | **0** | **7** | **2** | **24** | **8** | **14** |
| *Paid or fee waiver* | *119* | *5* | *71* | *0* | *5* | *1* | *19* | *6* | *12* |
| *New Pending* | *30* | *2* | *18* | *0* | *1* | *0* | *9* | *0* | *0* |
| *Renewal Pending* | *2* | *0* | *2* | *0* | *0* | *0* | *0* | *0* | *0* |
| **Individuals nominated by Institutions ✱** | **192** | **3** | **115** | **3** | **4** | **0** | **9** | **58** | **0** |
| *Included with institutional membership* | *12* | *2* | *5* | *0* | *2* | *1* | *1* | *1* | *0* |
| *New Pending* | *6* | *1* | *1* | *0* | *2* | *1* | *1* | *0* | *0* |
| *Renewal Pending* | *6* | *1* | *4* | *0* | *0* | *0* | *0* | *1* | *0* |
| **TOTAL INDIVIDUALS** | **347** | **10** | **208** | **3** | **11** | **2** | **33** | **66** | **14** |

✱ Institutional Members receive a select number of complimentary individual memberships based on their size.

# FY24 Financial Statement (Detailed)

|  | FY24 STATEMENT |
| --- | --- |
| **BEGINNING CASH BALANCE** | |
| PostFinance AG (bank) | 9.646,11 |
| PayPal | 546,98 |
| **TOTAL BEGINNING CASH BALANCE** | **10.193,09** |
| **INCOME** | |
| Individual Memberships | 9.880,86 |
| Institutional Memberships | 22.100,00 |
| **TOTAL INCOME** | **31.980,86** |
| **EXPENSES** | |
| **Secretariat Personnel** | **-35.192,22** |
| Tobias Buser (20% FTE) | -25.000,00 |
| Caryn Anderson (20% FTE) | -8.333,32 |
| Caryn Anderson Additional | -1.858,90 |
| **Operating Expenses** | **-1.419,39** |
| Banking | |
| PayPal Fees | -286,10 |
| PostFinance Monthly Fee | -60,00 |
| PostFinance Wire In Fees | -145,99 |
| PostFinance Wire Out Fees | -8,00 |
| Technology | |
| Web and Email Hosting | -919,30 |
| **TOTAL EXPENSES** | **-36.611,61** |

| | |
| --- | --- |
| **NET INCOME MINUS EXPENSES** | **-4.630,75** |
| **ENDING CASH BALANCE** | |
| PostFinance AG (bank) | 5.562,34 |
| PayPal | 0,00 |
| **TOTAL ENDING CASH BALANCE** | **5.562,34** |
| **FINANCIAL POSITION** | |
| Encumbrance/Payable at FY Close | -4.166,50 |
| **FINANCIAL POSITION ADJUSTED** | **1.395,84** |

Notes:
- FY24: 1 September 2023 – 31 August 2024. Amounts are in CHF (Swiss Francs).
- Tobias Buser was paid every 6 months, in December and June.
- Caryn Anderson is paid monthly (4 months in FY24).
- Additional hours of work by Caryn Anderson were authorized as a temporary measure. Additional hours worked in May and June hours were paid in FY24.
- Wire In Fees are charged by our bank to receive funds in currencies other than CHF or EUR.
- Wire Out Fees are charged by our bank to send payments to Caryn Anderson (2,00 CHF per transfer).
- Web and Email hosting in FY24 included payments to previous host and to new hosts for new annual contracts.
- Encumbrance reflects additional hours worked by Caryn Anderson in July and August, invoices deferred to FY25.

# FY25 Budget Forecast (Detailed)

| | FY25 BUDGET | FY24 STATEMENT |
|---|---|---|
| **BEGINNING CASH BALANCE** | | |
| PostFinance AG (bank) | 5.562,34 | 9.646,11 |
| PayPal | 0,00 | 546,98 |
| **TOTAL BEGINNING CASH BALANCE** | **5.562,34** | 10.193,09 |
| | | |
| **INCOME** | | |
| Individual Memberships | 10.680,00 | 9.880,86 |
| Institutional Memberships | 23.100,00 | 22.100,00 |
| **TOTAL INCOME** | **33.780,00** | 31.980,86 |
| | | |
| **EXPENSES** | | |
| **Secretariat Personnel** | **-34.166,50** | -35.192,22 |
| Tobias Buser (20% FTE) | 0,00 | -25.000,00 |
| Caryn Anderson (20% FTE) | -25.000,00 | -8.333,32 |
| Caryn Anderson Additional | -5.000,00 | -1.858,90 |
| Caryn Anderson payable from FY24 | -4.166,50 | |
| **Operating Expenses** | **-1.403,16** | -1.419,39 |
| Banking | | |
| PayPal Fees | -384,48 | -286,10 |
| PostFinance Monthly Fee | -60,00 | -60,00 |
| PostFinance Wire In Fees | -138,60 | -145,99 |
| PostFinance Wire Out Fees | -24,00 | -8,00 |
| Technology | | |
| Web and Email Hosting | -501,00 | -919,30 |
| Mail Chimp Monthly | -295,08 | |
| **TOTAL EXPENSES** | **-35.569,66** | -36.611,61 |

| | FY25 BUDGET | FY24 STATEMENT |
|---|---|---|
| **NET INCOME MINUS EXPENSES** | **-1.789,66** | -4.630,75 |
| | | |
| **ENDING CASH BALANCE** | | |
| PostFinance AG (bank) | 3.772,68 | 5.562,34 |
| PayPal | 0,00 | 0,00 |
| **TOTAL ENDING CASH BALANCE** | **3.772,68** | 5.562,34 |
| | | |
| **FINANCIAL POSITION** | | |
| Encumbrance/Payable at FY Close | 0,00 | -4.166,50 |
| **FINANCIAL POSITION ADJUSTED** | **3.772,68** | 1.395,84 |

Notes:
- FY25: 1 September 2024 – 31 August 2025. Amounts are in CHF (Swiss Francs).
- Individual and Institutional Memberships amounts are based on 100% of current members renewing. No estimate of new members is included. It is projected that non-renewing member losses and new member gains will be roughly equal.
- Additional hours of work by Caryn Anderson were authorized as a temporary measure. From September to November these hours are estimated at 5.000,00.
- Caryn Anderson payable additional hours for July and August 2024 will be due in FY25.
- PayPal Fees are based on average rate of 4% for 90% of Individual membership fees (who pay by PayPal).
- Wire In Fees are charged by our bank to receive funds in currencies other than CHF or EUR.
- Wire Out Fees are charged by our bank to send payments to Caryn Anderson (2,00 CHF per transfer).
- Mail Chimp bulk email service is free up to 500 subscribers. In September 2024, we exceeded 500 subscribers, requiring a monthly subscription moving forward for up to 1500 subscribers.

# Vote counting - Motions

For motions 1-4, a simple majority will determine the outcome.

For motions 5 and 6, a two-thirds majority will determine the outcome.

Explanation: A two-thirds majority is required, as these motions effectively require a change to the bylaws. The bylaws state that the bylaws can only be changed by a two-thirds majority vote.

# Vote counting – Leadership Board members... 1

Need at least half of their votes to be "support."

Round 1 of the Selection Process:

There are three positions where the sitting members' terms have expired. These positions are reserved for representatives of institutional members. The three members whose terms have expired are eligible for re-election and all have nominated for re-election. A fourth representative of an institutional member has also nominated for election.

Regardless of the outcome of the votes on motions 5 and 6, three Leadership Board
positions are available for nominees representing institutional members and will be
allocated to the top-ranking candidates in that category.

# Vote counting – Leadership Board members... 2

If motions 5 and 6 are both supported:
• Up to four individual member candidates from Asia, sub-Saharan Africa, and the Middle East and North Africa will be elected.

If motion 5 is not supported (meaning that motion 6 is void):
● Excluding the elected candidates from Round 1, the other candidate representing an institutional member will be elected.
● That will leave one remaining position available for election and this will be filled by the highest ranking remaining individual member candidate (regardless of region).

*Explanation: This provides for a 2/3 majority of Leadership Board members who represent institutional members. Not counting those standing for election, there are 5 institutional representatives and 3 individual members on the Leadership Board. With the election of 4 additional institutional representatives (making 9 in total), the total membership of the Leadership Board could be expanded to 13 members and still allow institutional representatives to be in a 2/3 majority. That would allow one additional individual member*
*to be elected to the Leadership Board, bringing the total number of individual members to 4.*

If motion 5 is supported and motion 6 is not supported:
● The top ranking (one) individual member candidate from Asia, sub-Saharan Africa, or the Middle East and North Africa will be elected.

*Explanation: To maintain the stipulation in the bylaws requiring a 2/3 majority for institutional member representatives, and taking into account that the Leadership Board (including members not up for re-election) will have 8 members representing*

# Vote counting – Tied votes

A tied vote is when two or more candidates get the same number of "support" votes and also the same number of "do not support" votes. Where two or more tied votes would mean that there are more candidates than positions available to be filled, the final decision on who is elected will be made by a subset of members of the Executive Committee of the Leadership Board (those who are not nominees for election). The decision will take into consideration the spread of countries, gender, and other diversity-related considerations.

*Explanation: The alternative is to hold a new voting process where ITD Alliance members would vote to resolve the tied vote. This is time consuming, would delay the outcome of the election of new Leadership Board members and would not necessarily result in a clear outcome (ie another tied vote could be produced).*