**INSTITUTIONAL MEMBER APPLICATION FORM**

Thank you for your interest in joining the Global Alliance for Inter- and Transdisciplinarity (ITD Alliance). The entry boxes will expand as needed.

There are three steps to complete:

1. Enter Institution Information
2. Enter Fees and Individual Members
3. Email the form to Caryn Anderson, Interim Executive Secretary: [caryn.anderson@itd-alliance.org](mailto:caryn.anderson@itd-alliance.org)

**1. Institution Information**

|  |  |
| --- | --- |
| **Name of Institution** |  |
|  |  |
| **Institution Website URL** |  |
|  |  |
| **Name of Institution Head** |  |
|  |  |
| **Email of Institution Head** |  |
|  |  |
| **Name of Contact Person**  (if not institution head) |  |
|  |  |
| **Email of Contact Person** |  |
|  |  |
|  | |
| **Short description of the institutions’ focus and strategy related to collaborative modes of research and education** (ideally less than 100 words) | |
|  | |
|  | |
| **Motivation to become a member of ITD Alliance** (ideally less than 100 words) | |
|  | |
|  | |
| **What the institution would like to achieve from membership of ITD Alliance** (ideally less than 100 words) | |
|  | |
|  | |

**2. Fees and Individual Members**

Fees are in CHF (Swiss Francs).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Institution Size**  Number of Employees | **Annual**  **Fee** | ***50% Discount***  *Upper-middle-income economies\** | ***75% Discount***  *Lower-middle-income economies\** | ***90% Discount***  *Lower-income economies\** | **Individual Memberships Included** |
| **Up to 20** | 300 | *150* | *75* | *30* | 5 |
| **21-50** | 600 | *300* | *150* | *60* | 10 |
| **51-100** | 1000 | *500* | *250* | *100* | 20 |
| **101-500** | 2000 | *1000* | *500* | *200* | 50 |
| **500+** | 3000 | *1500* | *750* | *300* | 80 |

\* Discounts are available based on the [World Bank income classification](https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-country-and-lending-groups) of the country where the institution is located.

**Individual Memberships Details**

Students (up to PhD level) may be included in the group of complimentary individual members, counted as half a membership. Additional individual memberships beyond the complimentary included can be added for CHF 50 for each employee, CHF 25 for each student (discount rates similar to annual fees).

Benefits for individual memberships include conference discounts and access to Member Area resources on the website.

**Membership Cycle**

The membership term is 12 months from the month application is approved.

Review the Fees section above and enter the relevant information below.

|  |  |
| --- | --- |
| **Institution Size** (number of employees range) |  |
|  |  |
| **Country** |  |
|  |  |
| **Annual Fee** |  |
|  |  |
| **Number of Individual Memberships** |  |

|  |
| --- |
| **Names and email addresses of individual staff and students to be included in membership** (See Individual Memberships Included column above for number that matches your institution size. Use Tab key from last row to add rows.)  *NOTE: Only individuals registered by the contact from the institution will receive individual benefits including conference discounts and access to Member Area resources on the website.* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **First Name** | **Surname** | **Email** | **Role** *(optional)* |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

**3. Email the Form**

Email this form to Caryn Anderson, Interim Executive Secretary, ITD Alliance ([caryn.anderson@itd-alliance.org](mailto:caryn.anderson@itd-alliance.org)) with the subject: Institutional Member Application.

**4. Next Steps**

The ITD Alliance will acknowledge receipt of your application and submit it to the Leadership Board for approval. The Leadership Board meets monthly.

You will receive an email with notice of the Leadership Board decision and, if approved, an invoice.

Your membership will begin in the month your fee is paid in full.

Thank you again for your interest in joining the ITD Alliance. Please direct any questions to Caryn Anderson, Interim Executive Secretary, ITD Alliance ([caryn.anderson@itd-alliance.org](mailto:caryn.anderson@itd-alliance.org))